

## eLearning Health Check

*A practical framework to keep your eLearning courses working, compliant and up to date.*



eLearning doesn't stand still. Even if your content hasn't changed, the environment around it has - browsers, devices, LMS platforms and security requirements continue to evolve.


At B Online Learning, we often review courses that were built well initially but haven't been republished or checked in years. The result?

- Tracking issues
- Poor learner experience
- Compatibility problems

The good news is that many of these issues can be resolved quickly often by republishing in the latest version of your authoring tool.


## 1. Performance & Functionality

- Course loads quickly (no long delays)
- No broken interactions or buttons
- Navigation works correctly throughout
- Animations and transitions run smoothly
- Media (video/audio) plays without issue
- No freezing, lag or unexpected behaviour

 If performance feels inconsistent, it's often due to outdated publishing.

## 2. Device & Browser Compatibility

- Works in Chrome, Edge and Safari
- Displays correctly on mobile devices
- Layout adjusts properly across screen sizes
- Text remains readable and accessible
- No overlapping or distorted elements

 Many older courses were not built for today's device expectations.

## 3. LMS & Tracking (SCORM/xAPI)

- Course launches reliably from LMS
- Completion is recorded correctly
- Quiz results are tracked accurately
- Resume functionality works as expected
- No learner complaints about progress loss
- Reporting data aligns with expectations

 Tracking issues are one of the most common problems we troubleshoot.


#### 4. Publishing & Technical Setup

- Course has been republished in the last 12 months
- Source file opens in the latest version of Articulate Storyline 360
- Course has been republished using the latest version Articulate 360
- Correct SCORM/xAPI settings are being used
- Completion triggers are configured correctly

 Republishing ensures compatibility with modern systems and standards.


#### 5. Content Accuracy & Relevance

- Information is still current
- Policies and procedures are up to date
- Screenshots reflect current systems
- Links are working
- Terminology aligns with current business language
- No outdated references or examples

 Even technically sound courses can fail if the content feels outdated.

#### 6. Learner Experience & Design

- Course is easy to navigate
- Instructions are clear and concise
- Content is structured logically
- Interactions support learning outcomes
- No unnecessary complexity or friction
- Visual design feels modern and consistent

 Strong instructional design makes content easier to apply in real roles.


## 7. Accessibility & Compliance

- Meets accessibility expectations (e.g. WCAG 2.1 AA where required)
- Text is readable and contrast is appropriate
- Keyboard navigation is supported
- Captions or transcripts are available (if needed)
- No reliance on autoplay audio
- Clear alternative text for key visuals

 Accessibility is increasingly expected and often mandated.

## 8. Security & IT Compatibility

- Course loads within organisational security settings
- No blocked content (e.g. external media)
- Compatible with firewall and browser restrictions
- No reliance on outdated plugins or scripts
- Works within organisation's IT environment

 Security updates can impact older eLearning unexpectedly.

## 9. Maintenance & Version Control

- Source files are available and accessible
- Version history is tracked
- Last updated date is known
- Ownership of content is clear
- Review cycle is in place
- No reliance on lost or outdated source files

 Lack of visibility is one of the biggest risks in eLearning management.

## ✓ SCORING YOUR RESULTS

### **25–30 ticks → Healthy**

Your course is performing well. Maintain with annual republishing and review.

### **15–24 ticks → Needs Attention**

A republish in the latest version will likely resolve many issues.

### **Below 15 ticks → Time to Act**

Your course may require both republishing and a structured content refresh.

## Simple Maintenance Plan

### **Step 1: Schedule an annual review**

Prioritise high-risk and high-usage courses.

### **Step 2: Run this health check**

Use this checklist to quickly identify issues.

### **Step 3: Republish in the latest version**

Open your course in the latest version of your authoring app, for example Articulate Storyline or Rise and republish.

### **Step 4: Test in your LMS**

Confirm tracking, performance and compatibility.

### **Step 5: Apply quick improvements**

Update small content or design issues where needed.

### **Step 6: Track and repeat**

Maintain a simple register of updates and review dates.

Need help with republishing or refreshing your Articulate 360 content? Contact [mail@bonlinelearning.com](mailto:mail@bonlinelearning.com) for a solution.